Santa Barbara City College

COLLEGE PLANNING COMMITTEE March 3, 1987

MINUTES

Present: J. Romo, M. Bobgan, J. Diaz, L. Fairly, H.P. Fairly, P. Freeman, L. Friesen (for E. Hodes), D. Oroz

Absent: E. Hodes, B. Trotter (excused)

Guests: E. Cohen, B. Dinaberg, J. Friedlander, R. Wotruba

APPROVAL OF MINUTES: March 3, 1987

M/S/C Diaz/Fairly

To approve the minutes of the March 3, 1987 meeting.

Ayes: 6 Noes: 0 Abst.: 1

Mr. Fairly referred to the statement in the minutes in which the Chair directed that the use of lottery funds for "emergencies" be clarified at a future meeting, and inquired whether this item would be on the agenda. The Chair responded that the urgency for action on the certificated personnel the inclusion of this item at this time. He stated that requests precluded the general issue of CPC participation in future "emergency" expenditures, if necessary, was an appropriate one for the Committee to address, and that the item would be discussed more fully at another meeting. The Chair noted that the emergency allocation to the Theatre Arts Department was made from 1985-86 lottery funds, for which no criteria had been established by CPC. He emphasized that 1986-87 lottery funds have been committed using the criteria developed and approved by CPC, noting the exceptions of a percentage allocation to Continuing Education and the use of lottery funds for certificated personnel.

HEARING STAGE

1. Division Chair Council 87-88 Certificated Staffing Recommendations

The Chair prefaced the discussion by stating that Student Services would be submitting its certificated staff requests following item #1.

The Chair informed the committee that there are 8.5 certificated staff openings as shown in Attachment #2. These positions are the result of retirements, resignations and reduced workload assignments and all of the positions are presently budgeted.

The Chair presented the Division Chair Council 87-88 certificated staffing requests. DCC ranked the positions in priority order after

reviewing all of the recommendations submitted by the Office of Academic Affairs. The positions recommended by the Division Chair Council are:

- 1. English
- 2. English
- 3. Auto Services
- 4. Athletics/PE
- 5. Communications
- 6. Art
- 7. ESL
- 8. Theatre Arts
- 9. English
- 10. Marketing/Management/Supervision
- 11. Disabled Students Services

It was noted that the DCC gave strong recommendation to funding through the ninth position.

The Division Deans gave a brief justification for certificated requests in their areas, citing these criteria: increased enrollment, WSCH/FTE ratios, permanent/part-time teacher ratios, cohesiveness and continuity of programs, special program directions, 5-year planning goals and objectives, educational requirements (G.E., transfer, etc.), and community needs.

2. Student Affairs 87-88 Certificated Staffing Requests.

Mrs. Fairly and Dr. Wotruba presented the staff requests from Student Services. The positions are:

- 1. Counselor, School-Business Relations, 1/2 time
- 2. Counselor, EOPS, .40 time

Mrs. Fairly explained that the EOPS position is categorically funded at 60%, and that the Student Services Advisory Committee is requesting an additional 40% to bring the position to full-time in order to comply with state mandated EOPS counseling requirements. (CPC approval is necessary if the position becomes the responsibility of the College in case of reduced or unavailable funding by the state.)

Dr. Wotruba presented the rationale for the request for a 1/2 time counselor, School-Business Relations. He noted that in its current temporary contract status, the position "cuts across the campus" to all academic departments and serves as a conduit to the community. He stated that the position has been effective in increasing enrollments, coordinating outreach activities, and is an integral part of the Matriculation/ Articulation activities to which the College is committed.

M/S/C Friesen/Fairly

To waive the two-stage procedure (Hearing Stage/Action Stage) and move the item DCC Certificated Staffing Recommendations 87-88 to the Action Stage.

Ayes: 6 Noes: 1 Abst.: 0

M/S/C Friesen/Diaz

To accept the Division Chair Council Certificated Staffing Recommendations, 87-88, as ranked by DCC. (Attachment #1)

Ayes: 7 Noes: 0 Abst.: 0

M/S/C Bobgan/Diaz

To approve the increase of the EOPS .60 Counselor position to fulltime, (.40 increase), contingent upon available funding form EOPS for salary and benefits.

Ayes: 7 Noes: 0 Abst: 0

M/S/C Freeman/Friesen

To recommend that the Counseling position be made Number Nine on the DCC Prioritized Certificated Staffing Recommendations list, and that all nine positions be funded.

Ayes: 6 Noes: 1 Abst. 0

The Committee strong recommended that all nine positions be funded, and urged the President to consider additional sources of funding (e.g. savings from high-salary-placement retirees/resignations/reduced workloads.) The Chair noted the importance of all the positions and stated that he would take the recommendation of the Committe to the President.

The College Planning Committee 87-88 Certificated Staffing Recommendations are as follows:

- 1. English
- 2. English
- 3. Auto Services
- 4. Athletics/PE
- 5. Communications
- 6. Art
- 7. ESL
- 8. Theatre Arts
- 9. Counseling
- 10. English
- 11. Marketing/Management/Supervision
- 12. Disabled Student Services

3. Policy/Procedures for CPC (Draft)

The Chair presented the draft of the policies and procedures for CPC as developed by Dr. Trotter, Mr. B. Miller and the Chair. He asked members to review it for discussion and action at the meeting of 3/17/87.

REPORTS

- A. <u>Institutional Direction Statements</u> The Chair informed members that CPC will be considering resource requests (other than certificated) beginning in April, and asked members to review the Institutional Direction Statements in preparation for the recommendations/allocation process.
- B. Timeline for Ranking of Resource Reguests 87-88

The chair distributed the timeline for consideration of resource requests for 87-88:

1.	Major unit review of resource requests.	April 1, 1987
2.	Resource requests submitted to CPC for first meeting.	April 14, 1987
3.	Vice Presidents, Business Manager rank college-wide requests.	April 16, 1987
4.	CPC action on resource requests rankings and recommendations to the President.	April 21, 1987
5.	Response from the President.	May 5, 1987

The meeting was adjourned at 4:31 p.m. The next meeting of the College Planning Committee will be on Tuesday, March 17 at 3:00 p.m. in A-218-C.

jdm

cc: Dr. MacDougall Deans of Instruction Assistant Deans Division/Department Chairs Rep Council CSEA Rep